

Village of Martin
Regular Meeting
September 13, 2018

The Martin Village Council met for its regular meeting on September 13, 2018 at the Martin Village Office, 1609 North Main Street, Martin, Michigan.

Call to Order and Pledge to Flag: President Brinkhuis called the meeting to order at 7:00 p.m. The Pledge of Allegiance to the American flag was recited.

Roll Call: Members present: Brinkhuis, Rambadt, Doezema, Kelsey, Flower, Deputy Clerk Brinkhuis. Absent: Hunt, Wykstra

Approval of Minutes: Motion made by Member Flower and supported by Member Rambadt to approve the minutes of the regular meeting of August 13, 2018 as presented. Motion carried.

Recognition of Visitors: Visitors present were: Phil Doorlag, Wightman & Associates. President Brinkhuis asked each visitor to state their purpose for attending and to discuss any issues they had for the Council to consider. Phil discussed work in regards to the SAW grant. The force main replacement under the Gun River is complete. Work will start next week on the lift station. Everything will be done by the SAW grant deadline. The contractor, however, will not meet his deadline. Penalties were discussed.

Approval of Agenda: Member Doezema presented the agenda. Motion made by Member Rambadt and supported by Member Kelsey to approve the agenda as presented. Motion carried.

Communications: Clerk Doezema reviewed the following received correspondence:

1. J.C. Wheeler Library newsletter
2. Board of Commissioners monthly publication

Financial Items:

1. **Treasurer's Report:** Treasurer Kelsey gave her report, reporting that all bills were paid. She also reported that taxes are coming in well and that money was moved from the Major Street savings account to Major Street cash account, to pay for the Allegan St. road work. Motion made by Member Doezema and supported by Member Flower to approve the report for August 2018 as submitted. Motion carried.
2. **Budget Review:** Clerk Doezema discussed the budget and a recent letter from the State of Michigan. She discussed the need to amend the budget as overages in expenditures occur. Decision was made to have any budget amendment votes in the Finance section of Department Updates. Discussion on two budget areas that should be amended: the Street Project and Local Street Misc.

- 3. Payment of Bills:** The bills were reviewed by Deputy Clerk Brinkhuis, highlighting the partial payment to Harris Con Ag, which won't be made until we receive the SAW grant disbursement, and the interest payment to Allegan County Public Works for the water tower bond. Motion by Member Flower and supported by Member Kelsey to pay the bills and any forthcoming utility bills. Motion carried.

Department Updates/Reports:

- 1. Public Safety:** No report
- 2. Public Works:** No report
- 3. Streets:** No report
- 4. Sewer/Water:** Member Flower reported that the Lead and Copper report is ready to go, due by the end of the month. He discussed the Dixon proposal to use the ROV on the water tank to assess any damage and repair needs. The cost is \$2600. Motion by Member Flower, supported by Member Doezema, to hire Dixon to assess the water tank, hopefully in October. Motion carried. Member Flower will discuss with Luke and Dan how to take the tower temporarily out of service and he will get back with Dixon to schedule the inspection. Member Flower also reported on the quarterly Joint Sewer Meeting in Plainwell, which was uneventful. President Brinkhuis discussed the manhole on W. Allegan that isn't sitting quite right and whether we should take it to Tuinstra welding to attach a small piece to it. Member Flower will follow up. President Brinkhuis also recommended that Member Flower contact Luke and Dan regarding the dry/frost free hydrant recently installed north of town and the best way to protect it.
- 5. Finance:** Budget Amendments: Motion by Member Doezema, supported by Member Kelsey to amend the budget as follows: Increase line item 202-200-967, Street Project, from \$150,000.00 to \$193,000.00 and line item 203-000-956, Local Street Misc, from \$150.00 to \$300.00. Motion carried.
- 6. Ordinance and Policy:** No report.
- 7. Civic Affairs:** No report.
- 8. Five Year Planning:** No report.
- 9. County Commissioner:** County Commissioner Don Black did not attend but provided a synopsis of his recent meetings.

Old Business: None

New Business: Newsletter was distributed. Clerk Doezema asked for input no later than 9/19.

Recent Community Deaths: The following names were submitted: Judith Himmelein, Ada Swisher

Adjournment: Motion made by Member Rambadt and supported by Member Flower to adjourn the meeting at 8:05 p.m. Motion carried.

Respectfully submitted, Darcy Doezema, Clerk