

Village of Martin
Regular Meeting
October 10, 2022

The Martin Village Council met for its regular meeting on October 10, 2022 at the Martin Village Office, 1609 North Main Street, Martin, Michigan.

Call to Order and Pledge to Flag: President Brinkhuis called the meeting to order at 7:00 p.m. The Pledge of Allegiance to the American flag was recited.

Roll Call: Members present: Brinkhuis, Doezema, Dykstra, Martin, Bouwman, J. Brinkhuis, Kelsey Virtual: None Absent: None

Approval of Minutes: Motion made by Member Kelsey and supported by Member Dykstra to approve the minutes of the regular meeting of September 19, as presented. Motion carried.

Recognition of Visitors: Visitors present were: President Brinkhuis asked each visitor to state their purpose for attending and to discuss any issues they had for the Council to consider.

Approval of Agenda: Member Doezema presented the agenda. Motion made by Member Kelsey and supported by Member Dykstra to approve the agenda as presented. Motion carried.

Communications: Clerk Doezema reviewed the following received correspondence:

1. J.C. Wheeler Library newsletter

Financial Items:

1. **Treasurer's Report:** Treasurer Kelsey gave her report, reporting that all bills were paid. She reported on her conversations with United Bank regarding CD rates. The difference between a bank CD rate and a brokered CD is marginal. The Council discussed having a higher comfort level with keeping the money in the banking system. Motion by Member Kelsey, supported by Member Doezema, to open a one-year \$200,000 CD, with money from General Fund savings, authorizing Member Kelsey and President Brinkhuis to be signers on the CD. Motion carried. Motion made by Member Doezema and supported by Member Dykstra to approve the reports for September as submitted. Motion carried.
2. **Payment of Bills:** The bills were reviewed by Clerk Doezema. She corrected one item, for reimbursement for Member Martin, from \$300 to \$596.18. Motion made by Member J. Brinkhuis and supported by Member Dykstra to pay the bills and any forthcoming utility bills. Motion carried.

Department Updates/Reports:

1. **Public Safety:** Discussion on whether to leave the traffic signal flashing or to put it back the way it was prior to the road work. Member Martin will check the legality.
2. **Public Works/Streets:** Member Martin presented his monthly report, reporting that the leaf vac is ready for service, the lawn mower will be going to Steensma for annual service, the yellow truck has a current annual inspection report, and that the bricks in front of the old pharmacy will be there for another week. He also reported that the work on the Marshal Plastic street pond is completed. It has been dug out with new filler sand and stone installed. There may still be some trees taken down.
3. **Sewer/Water:** Member Martin reported that the water meter and reader have been changed for Arena Pizza. The reader has been installed on the house next to the daycare. The main lift station generator needs a new battery. Member J. Brinkhuis reported that EGLE will be doing ground water sampling at the former Clark Station and the barrels will be kept on Village property.
4. **Finance:** No report.
5. **Ordinance and Policy:** Review of the proposed Credit Card Policy and the Electronic Payment Policy. First reading. Member Doezema asked the Council to thoroughly review the policies and contact her with suggestions or changes.
6. **Civic Affairs:** Member Kelsey reported on the upcoming Christmas parade. She has been communicating with the PTO. The PTO is considering moving the event to the 1st Saturday night in December and the PTO will take ownership of this event, with support as requested from the Village. The Village will continue to pay for Santa, to line up the parade and man the barricades, and to provide advertising as requested.
7. **Five Year Planning:** No report.
8. **County Commissioner:** Gale Dugan provided an explanation as to why Allegan County ARPA funds were not issued to any of Martin's projects. Commissioners Dugan and Cain voted in favor of Martin receiving funds but it was rejected in a 5 – 2 vote. Commissioner Dugan informed the Council that the annual budget hearing is coming up soon.

Old Business:

Hazard Mitigation Plan – Resolution – Member Doezema presented Resolution 2022-10-4, which states that the Village of Martin adopts the County Hazard Mitigation Plan. After a conversation with Scott Corbin, Allegan Co. Emergency Management, she identified 2 mitigation strategies in the plan which pertain to Village of Martin. Resolution offered by Member Doezema, supported by Member Dykstra, to adopt the Allegan County plan with 2 Village mitigation strategies. Roll call vote: Ayes: G. Brinkhuis, Kelsey, Bouwman, Dykstra,

Martin, J. Brinkhuis, Doezema. Nays: None. Absent: None. Abstentions: None. Resolution declared adopted.

New Business:

Council Compensation – Clerk, Treasurer, President –Member Doezema presented the following items: Establishing a President salary of \$600/month, provide a cost of living raise of 8% for the Treasurer, and establish the starting pay for the new clerk of \$500/month. Each amount will take effect on December 1, 2022. Motion by Member Doezema, supported by Member Dykstra, to accept the Council Compensation recommendations. Motion carried.

Compensation for Darcy (training new clerk) – Discussion on a rate for Member Doezema, when she is no longer the clerk but will be providing training and support to the new clerk and other office members. A rate of \$17.21 will be established, based on the current hourly rate for the Deputy Clerk, with hours accounted for monthly on a timesheet which will be approved by the new Clerk or Deputy Clerk. Motion by Member Dykstra, supported by Member J. Brinkhuis, to set the rate as recommended. Motion carried. Discussion on an “end date” for training, whereas Member Doezema would like to be available as long as the office staff wants her as a backup.

Recent Community Deaths: The following names were submitted: Willis Doezema, Winfred Matteson, Kathleen Armentrout

Adjournment: Motion made by Member Dykstra and supported by Member Kelsey to adjourn the meeting at 9 p.m. Motion carried.

Respectfully submitted, Darcy Doezema, Clerk