

**Village of Martin
Regular Meeting
January 8, 2018**

The Martin Village Council met for its regular meeting on January 8, 2018 at the Martin Village Office, 1609 North Main Street, Martin, Michigan.

Call to Order and Pledge to Flag: President Brinkhuis called the meeting to order at 7:00 p.m. The Pledge of Allegiance to the American flag was recited.

Roll Call: Members present: Brinkhuis, Rambadt, Doezema, Kelsey, Hunt, Flower, Deputy Clerk Brinkhuis. Absent: Wykstra

Approval of Minutes: Motion made by Member Flower and supported by Member Rambadt to approve the minutes of the regular meeting of December 11, 2017 as presented. Motion carried.

Recognition of Visitors: Visitors present were: Don Black, County Commissioner. President Brinkhuis asked each visitor to state their purpose for attending and to discuss any issues they had for the Council to consider.

Approval of Agenda: Member Doezema presented the agenda. Motion made by Member Hunt and supported by Member Kelsey to approve the agenda with additions/as presented. Motion carried.

Communications: Clerk Doezema reviewed the following received correspondence:

1. J.C. Wheeler Library newsletter – Member Kelsey informed the Council that the library is looking to hire an administrative assistant to the librarian. Asked to please pass that information on to anyone they may know.

Financial Items:

1. **Treasurer's Report:** Treasurer Kelsey gave her report, reporting that all bills were paid and we reconciled with the bank. Motion made by Member Rambadt and supported by Member Doezema to approve the report for December 2017 with correction of West Shore Services providing service on the siren, not the traffic light. Motion carried. Member Kelsey further reported that she has applied for new credit cards through United Bank and we will close the PNC accounts when the new cards are received.
2. **Payment of Bills:** The bills were reviewed by Clerk Doezema and Deputy Clerk Brinkhuis. Motion made by Member Flower and supported by Member Hunt to pay the bills and any forthcoming utility bills. Motion carried.

3. **Budget Workshop** – Member Doezema discussed dates for the upcoming budget workshop. The Council decided on Wednesday, January 17 at 6 p.m. Member Doezema suggested that if anyone needs additional information about what revenues and appropriations we had in the past for their respective areas, that they contact her for them. She will have budget spreadsheets for everyone prior to the meeting.

Department Updates/Reports:

1. **Public Safety:** No report.
2. **Public Works:** Member Flower reported that the DPW computer is no longer in service. He presented a bid from Merlex Computer Repair for a refurbished computer and printer, for \$605.00. Motion by Member Flower, supported by Member Doezema, to purchase the computer. Motion carried. Member Hunt started a discussion on DPW pay issues, especially holiday pay, overtime and vacation pay. Discussion tabled until more information can be gathered.
3. **Streets:** Member Hunt proposed that we either sell the bucket truck or scrap it. We do not currently use it and it is in need of many repairs. Motion by Member Hunt, supported by Member Doezema, to advertise the truck “as is” and accept sealed bids. Motion carried. Member Doezema will start that process immediately.
4. **Sewer/Water:** Member Flower reported that he continues to get inquiries from Engineering America about the water tower resealing project. Currently the MDEQ has concerns with the products they propose to use. Wightman & Associates suggested that Dixon Engineering be hired to get bids for the job. Now that it is not an emergency repair, the Council needs to get competitive bids for the job. Member Flower is meeting with Wightman on Tuesday night and will discuss it further. Member Wykstra sent information to the Council regarding spiders and flies in the lower storage area of the water tower. He is interested in having it professionally cleaned and then have a contract to keep bugs out. Concern raised by some Council members about using chemicals so close to the water tower, but they would only be in the lower section. Decision deferred until Wykstra can get more information.
5. **Finance:** No report.
6. **Ordinance and Policy:** No report.
7. **Civic Affairs:** No report.
8. **Five Year Planning:** No report.
9. **County Commissioner:** County Commissioner Don Black provided a synopsis of his December 14 commission meeting. Questions from Council regarding the Gun Lake Dam

project and the openings on the Economic Development Council, for Recreation & Tourism, Arts & Culture, and Non-Profit.

Old Business: None

New Business: None

Recent Community Deaths: The following names were submitted: Roy Anderson, Pauline Channells, Beverly Roman.

Adjournment: Motion made by Member Flower and supported by Member Hunt to adjourn the meeting at 7:45 p.m. Motion carried.

Respectfully submitted, Darcy Doezema, Clerk