

Village of Martin
Regular Meeting
February 12, 2018

The Martin Village Council met for its regular meeting on February 12, 2018 at the Martin Village Office, 1609 North Main Street, Martin, Michigan.

Call to Order and Pledge to Flag: President Brinkhuis called the meeting to order at 7:00 p.m. The Pledge of Allegiance to the American flag was recited.

Roll Call: Members present: Brinkhuis, Rambadt, Doezema, Kelsey, Hunt, Flower, Wykstra, and Deputy Clerk Brinkhuis.

Approval of Minutes: Motion made by Member Flower and supported by Member Hunt to approve the minutes of the regular meeting of January 8, 2018 as presented. Motion carried.

Recognition of Visitors: Visitors present were: Don Black, County Commissioner and Bob Genetski, County Clerk. President Brinkhuis asked each visitor to state their purpose for attending and to discuss any issues they had for the Council to consider. Bob Genetski distributed the annual report he prepared for the County. He reported that the last election went well and there will be new voting machines for the next election in May 2018. As well, he reported that filings of DD214s have increased and that he is now a candidate for State Senate.

Approval of Agenda: Member Doezema presented the agenda. Motion made by Member Wykstra and supported by Member Rambadt to approve the agenda with addition of Truth in Taxation under New Business. Motion carried.

Communications: Clerk Doezema reviewed the following received correspondence:

1. J.C. Wheeler Library newsletter – provided for Council review
2. Hometown Decorations – Motion by Member Doezema, supported by Member Kelsey, use this service again in 2018. Motion carried. Doezema will contact them with signed agreement.
3. Yeo & Yeo Engagement Letter – Motion by Member Doezema, supported by Member Wykstra, to accept the terms of the letter and use Yeo & Yeo for the audit. Motion carried. Discussion on whether to get bids for this. Could be done in the future but for this year we will go with Yeo & Yeo. Doezema will contact them with a signed agreement.
4. Engineering America – Member Doezema presented a bill from EA for 30% of the proposed water tower work. Because it is no longer considered an emergency, Member Flower will contact them and let them know that we will accept new bids soon and will let them know the parameters of bidding.
5. Consumers Energy – Member Flower reported that CE has notified us that tree trimming will take place this year.

Financial Items:

- 1. Treasurer's Report:** Treasurer Kelsey gave her report, reporting that all bills were paid and we reconciled with the bank. Motion made by Member Wykstra and supported by Member Hunt to approve the report for January 2018 as submitted. Motion carried. Member Kelsey reported that we received our new credit cards from United Bank and will close the PNC account when all transactions have cleared.
- 2. Payment of Bills:** The bills were reviewed by Deputy Clerk Brinkhuis. Motion made by Member Wykstra and supported by Member Hunt to pay the bills and any forthcoming utility bills. Motion carried.
- 3. Budget Approval** – Member Doezema presented the final budget recommendations, based on the budget workshop and subsequent information received, such as audit numbers from Yeo & Yeo. Motion by Member Doezema, supported by Member Rambadt, to approve the proposed budget with changes and the addition of sewer and water budget information. Motion carried. Final budget information will be presented at the March meeting for approval.

Department Updates/Reports:

- 1. Public Safety:** Nothing to report.
- 2. Public Works:** Member Hunt reported on the need to add 4 ft. to the old tractor bucket. After discussion, motion by Member Wykstra, supported by Member Hunt, to have the work done for up to \$800.00. Motion carried. Member Doezema remarked that DPW employee Eichler is generating a lot of good information regarding work to be done and standard operating procedures. He does need feedback when he provides information. All feedback should be given to Member Hunt to discuss with Eichler.
- 3. Streets:** Bids were received for the bucket truck. Three bids were submitted. Nate Knight had the highest bid of \$1100.00 and will be allowed to purchase the truck. Member Hunt submitted a list from DPW employee Schaafsma for street signs and made a motion, supported by Member Wykstra, to purchase the listed signs for up to \$500.00. Motion carried. President Brinkhuis reported that he discussed road repairs with Glenn Leep. He provided two names for us to contact to discuss funding options – Greg Atwood and Phil Kermodle.
- 4. Sewer/Water:** Member Flower reported that there is a SAW Grant meeting February 20 at 7 p.m. He will be contacting Engineering America to get them updated bid information. We received a hefty bill from Prein & Newhof on the sampling for sewer to satisfy the requirements of the NOV from Plainwell. We are still waiting on results of that sampling from Wightman & Associates.

5. Finance: No report.

6. Ordinance and Policy: No report.

7. Civic Affairs: No report.

8. Five Year Planning: No report.

9. County Commissioner: County Commissioner Don Black provided a synopsis of his January 25 and February 8 commission meetings, highlighting that they are still discussing options to get the Sheriff's Department more money.

Old Business: None

New Business: Truth in Taxation – Member Doezema suggested we move the Truth in Taxation meeting to coincide with our March budget approval meeting, if there are no objections. No objections noted and the public hearing will be conducted during the March meeting. On an additional note, Member Doezema will arrange for our annual appreciation dinner at Four Roses again in April, unless any Council members have suggestions for an alternate location.

Recent Community Deaths: The following names were submitted: Judy Warner, Kathy Sipple, Sharon Sipple Kelly, James Brenner, Gale Boniface, Joanne Steward, Leonard Pintarelli, Marilyn Roseboom, Mahrijana Maya, Jerry Mauchmar

Adjournment: Motion made by Member Doezema and supported by Member Rambadt to adjourn the meeting at 8:20 p.m. Motion carried.

Respectfully submitted, Darcy Doezema, Clerk